

Homework: Students should work on two separate sets of assigned questions in order to get prepared for midterm and final exams. Students should form groups of at most **4 students** in order to perform homework.

Exams: All examinations will be based on lectures, tutorials, labs, and project work. To pass these exams students will need to have studied the material well in advance in order to understand the concepts, procedures and techniques. To discourage last minute cramming, the instructor and the assistants will not answer any questions from students on the day of an examination. Descriptions of these examinations are as follows:

Midterm Exam: There will be one midterm examination that covers all the material up to the date of the examination.

Final Exam: The Final Examination will cover all the material studied throughout the semester, but the emphasis will be on the material covered after the midterm exam topics.

Make-up Exam: Make-up examination will only be offered (at the end of the semester) to students who missed the final examination or midterm exam and provided adequate documentations for the reason of their absence. Make-up exam may have a different format and may contain different type of questions than the regular exam.

Attendance: Attendance at lectures will be taken by students themselves via weonline and it is of student's benefit to attend all of the lecture hours. It is best if you fully attend every hour. If you miss even a single hour, you will find it hard to understand the following course material since the topics are interrelated.

Academic Integrity: All students enrolled to this course are expected to act honestly and ethically and should declare her/his understanding and belief in the Honor Code stated below. Therefore, any form of dishonesty will not be tolerated. If you conduct any dishonest act during any course activity (i.e., cheating on exam, using any extra material that you are not allowed to use during an exam, copying materials off of someone else's homework or assignment, knowingly assisting other students to cheat, using solution keys from previous years, copying materials from published and electronic sources without paraphrasing and/or citing appropriately), you will get a credit of zero on that particular exam or assignment. Necessary disciplinary action(s), as dictated by the rules of Çankaya University, will also be taken.

Honor Code: Every student enrolled to this course should declare her/his understanding and belief in the Honor Code stated below by writing the Honor Code with her/his hand writing and signing it.

I hereby declare that in all the activities related to this course I'm enrolled: I will neither give nor receive any aid during the exam; I will not submit any assignment, project, report, or similar work which includes any part other than my or our group's work without citation and it will totally be my / our work.

[Burada kayıt olduğum bu ders ile ilgili tüm aktivitelerde: sınav sırasında hiç kimseden hiçbir şekilde yardım almayacağımı ve hiçbir kimseye hiçbir şekilde yardım etmeyeceğimi; sunacağım ödevlerin, projelerin, raporların, vb. işlerin, benim veya grubumun çalışması dışında referans vermeden hiçbir kısım içermeyeceğini ve tamamen kendi eserim / eserimiz olduğunu beyan ederim.]

Tentative Grading:	Homework (3 HW, 10% each)	30 %
	Midterm Exam	30 %
	<u>Final Exam</u>	<u>40 %</u>
	TOTAL	100 points

Note that the instructor reserves the right to modify these percentages in case he finds it necessary. Letter grade equivalents of numerical performances will be announced by the Registrar's Office after the last day for the submission of letter grades.

NA Grading: Conditions that lead to the letter grade "NA":

- Not attending the *Midterm Exam* (or its makeup) or the *Final Exam* (or its makeup);
 - If you fail to take the midterm exam (or its makeup), you will NOT be able to take the final exam and you will receive the letter grade NA.
 - If you are eligible to take the final exam but fail to take it (or its makeup) you will receive the letter grade NA.

Course Website:

- Communication will be made through course page at <http://weonline.cankaya.edu.tr>
- Announcements, lecture notes, grades, and other information will be uploaded to course page.
- Every student should check the course page regularly. Students are also responsible for printing the course material (lecture notes, exercises, etc.) from the course web page.

NOTE THAT EVERYTHING ON THIS SYLLABUS IS SUBJECT TO CHANGE. STUDENTS WILL BE NOTED ABOUT ANY CHANGE.